



SEAV Kim Hok

Contact

Mobile: +(855) 978909880
(Telegram)

Email: kimhok.seav@gmail.com

Skills

- Commercial Arbitrator of NCAC
- Professional Real Estate Agent
- Labor Arbitration Council Process
- Microsoft Office

Education

University of Law & Economic

Dual master's degree /

International Business Law

2022 - 2024

University of Law & Economic

Bachelor's degree in law

2011 - 2015

Sisovat High School

Khmer High School Diploma

2009 - 2011

Tuan Fa - Mandarin Language
School

Mandarin Junior Diploma

1998 - 2010

Summary

The more you learn with practice, the more you will grow to be a good & qualified leader. My name is Kim Hok, and my nickname is Steven. I am a Cambodian who was born in 1992 in Phnom Penh. I am a singlism, and I am the law practice with the development of legal terms.

Experiences

Attorney at Law

SOK Uorng Law Office | 2025

As a Commercial Lawyer, which streamlined court processes and improved case management. Responsibilities included preparing legal documents, researching case law, and client communications. There is honed attention to detail through proofreading and managed multiple cases with varying deadlines.

Commercial Arbitrator

National Commercial Arbitration Centre | 2024

As Commercial arbitrator training programs, run by the National Commercial Arbitration Centre, which certify legal professionals in business dispute resolution. Programs teach arbitration law, procedural rules, case management, evidence evaluation, and award drafting under frameworks like the UNCITRAL Model Law. Moot courts offer practical training in arbitral proceedings, jurisdictional issues, and substantive law across trade, and construction. Participants learn dispute resolution methods—arbitration, expedited procedures, that Cambodia is under the New York Convention enforcement, and public policy matters by Commercial Arbitration model clause drafting, and party representation.

Attorney Assistant

SOK Uorng Law Office | 2019 - 2024

As a Lawyer's Assistant, which streamlined court processes and improved case management. Responsibilities included preparing legal documents, researching case law, and client communications. There is honed attention to detail through proofreading and managed multiple cases with varying deadlines. This role enhanced my legal knowledge, time management, and organizational skills.

Senior Legal Manager

YUNNAN JINGCHENG CO., LTD | November 2024

As Senior Legal Manager for Group Companies, which is specialized in Construction Contract and Dispute Resolution. Managed complex contracts, resolved disputes, and advised on risk mitigation for large-scale projects. Provided consultancy on

Investment Law, guiding clients through legal implications. Enhanced expertise in construction law, negotiation, and international investment and tax regulations.

Legal Manager / CEO Assistant

WICAM Corporation Ltd. | 2019

As Legal Manager, as the coordinated across departments to ensure organizational legal compliance. Key responsibilities included assisting the CEO with critical legal documentation, requiring in-depth corporate law knowledge, which is streamlined inter-departmental legal collaboration processes, enhancing efficiency and mitigating legal risks.

Credit Executive

Cambodian Public Bank Plc. Toul Kork Branch | 2012 – 2015

As Banking Loan Systems Specialist, which is streamlined loan processing and consultation. Key responsibilities included reviewing applications, assessing creditworthiness, and advising clients, and utilized advanced software to analyze financial data and make informed lending decisions. This role enhanced my financial risk management skills, ability to interpret complex documents, and customer service in a high-stakes environment.

Operation Executive

CSK International Co., Ltd. | Mar 2011 - Sep 2011

As Logistics Document Processor, which is optimized shipping and customs documentation management. Responsibilities included verifying international trade documents, ensuring regulatory compliance, and stakeholder coordination. Enhanced attention to detail, international trade law knowledge, and ability to work under pressure in fast-paced logistics.

Languages

Cambodian (Khmer): Mother tongue

Chinese (Mandarin): C1



Advanced

English: B1



Intermediate



SEAV Kim Hok

个人简介

学习与实践越深入，越能成长为优秀且合格的领导者。我叫 Kim Hok，英文昵称 Steven。我是柬埔寨人，1992 年出生于金边。我性格独立，长期从事法律实务工作，并持续专注于法律术语与专业能力的发展。

工作经历

律师 (Attorney) | SOK Uorng Law Office | 2025

作为商事律师，致力于优化诉讼流程并提升案件管理效率。主要职责包括：起草与准备法律文件、检索与研究案例法、与客户沟通对接。通过严谨校对培养了高度细致的工作习惯，并能在多案件、多期限并行的情况下有效推进工作。

商事仲裁员 | National Commercial Arbitration Centre (NCAC) | 2024

参加由商事仲裁中心组织的商事仲裁员培训项目，该项目旨在认证法律专业人士具备商事争议解决能力。课程涵盖：仲裁法、程序规则、案件管理、证据审查与评估，以及在《UNCITRAL 模范法》等框架下的裁决书撰写。通过模拟仲裁庭 (Moot Court) 获得实务训练，包括仲裁程序推进、管辖权争议处理，以及贸易与建设工程等领域的实体法律适用。系统学习多元争议解决方式（如仲裁快速程序等），并掌握与《纽约公约》承认与执行、公共政策抗辩相关的核心要点，以及商事仲裁条款拟定与代理实务。

律师助理 | SOK Uorng Law Office | 2019 – 2024

协助律师处理多类型案件，优化诉讼及内部案件管理流程。主要职责包括：起草法律文书、研究案例法、与客户沟通协调。通过反复校对与多项目并行管理，显著提升法律专业能力、时间管理能力与组织协调能力。

高级法务经理 | YUNNAN JINGCHENG CO., LTD | 2024 年 11 月

作为集团公司高级法务经理，专注于建设工程合同与争议解决。负责复杂合同管理、争议处理及重大项目法律风险控制；提供投资法合规咨询，协助客户理解并应对相关法律与税务影响。进一步提升在建设工程法、谈判技巧以及国际投资与税务法规方面的专业能力。

法务经理 兼 CEO 助理 | WICAM Corporation Ltd. | 2019

担任法务经理期间，跨部门协调确保公司合规运营。主要职责包括：协助 CEO 处理关键法律文件与公司治理相关事项，要求具备扎实的公司法知识；推动部门间法务协作流程优化，提高工作效率并降低法律风险。

信贷专员 (Credit Executive) | Cambodian Public Bank Plc. | 2012 – 2015

担任银行贷款系统与信贷审核岗位，优化贷款受理与咨询流程。主要职责包括：审核贷款申请、评估客户资信并提供建议；运用系统与工具分析财务数据，辅助授信决策。该岗位强化了金融风险管理能力、复杂文件解读能力与高压环境下的客户服务能力。

联系方式

手机号码: +(855) 978909880
(Telegram)

邮箱: kimhok.seav@gmail.com

技能

- NCAC (商事仲裁中心) 仲裁员
- 专业房地产经纪入
- 劳动仲裁委员会流程代理
- Microsoft Office 办公软件

教育背景

柬埔寨皇家法律与经济大学

双硕士学位: 国际商法

2022 - 2024

柬埔寨皇家法律与经济大学

法学学士

2011 - 2015

Sisovat 柬文高中

柬埔寨高中毕业文凭

2009 - 2011

端华分校

汉语专业班

1998 - 2010

专业英文学校（ELT）
（综合英语）*General English*
2007 – 2010

运营专员 | CSK International Co., Ltd. | 2011 年 3 月 – 2011 年 9 月

担任物流单证处理岗位，提升运输与报关单证管理效率。主要职责包括：核对国际贸易单证、确保合规要求、协调相关方沟通。该经历增强了细节把控能力、国际贸易合规意识以及在快节奏工作环境下的抗压能力。

语言

高棉语（柬语）：母语

汉语（普通话）：C1



高级

英语：B1



中级