

# SEAV Kim Hok



## Contact

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## Skills

- Commercial Arbitrator of NCAC
- Professional Real Estate Agent
- Labor Arbitration Council Process
- Microsoft Office

## Education

University of Law & Economic

*Dual master's degree /*

*International Business Law*

2023 - 2024

University of Law & Economic

*Bachelor's degree in law*

2011 - 2015

Sisovat High School

*Khmer High School Diploma*

2009 - 2011

Tuan Fa - Mandarin Language  
School

*Mandarin Junior Diploma*

1998 - 2010

## Summary

The more you learn with practice, the more you will grow to be a good & qualified leader. My name is Kim Hok, and my nickname is Steven. I am a Cambodian who was born in 1992 in Phnom Penh. I am a singlism, and I plan to practice more with the development of legal terms.

## Experiences

### Attorney Assistant

SOK Uorng Law Office | 2019 – Present

As a Lawyer's Assistant, which streamlined court processes and improved case management. Responsibilities included preparing legal documents, researching case law, and client communications. There is honed attention to detail through proofreading and managed multiple cases with varying deadlines. This role enhanced my legal knowledge, time management, and organizational skills.

### Senior Legal Manager

YUNNAN JINGCHENG CO., LTD | November 2024

As Senior Legal Manager for Group Companies, which is specialized in Construction Contract and Dispute Resolution. Managed complex contracts, resolved disputes, and advised on risk mitigation for large-scale projects. Provided consultancy on Investment Law and Taxation, guiding clients through legal and tax implications. Enhanced expertise in construction law, negotiation, and international investment and tax regulations.

### Legal Manager / CEO Assistant

WICAM Corporation Ltd. | 2019

As Legal Manager, as the coordinated across departments to ensure organizational legal compliance. Key responsibilities included assisting the CEO with critical legal documentation, requiring in-depth corporate law knowledge, which is streamlined inter-departmental legal collaboration processes, enhancing efficiency and mitigating legal risks.

### Credit Executive

Cambodian Public Bank Plc. Toul Kork Branch | 2012 – 2015

As Banking Loan Systems Specialist, which is streamlined loan processing and consultation. Key responsibilities included reviewing applications, assessing creditworthiness, and advising clients, and utilized advanced software to analyze financial data and make informed lending decisions. This role enhanced my financial

English Language Training  
Institute (ELT)  
*General English*  
2007 – 2010

risk management skills, ability to interpret complex documents, and customer service in a high-stakes environment.

**Operation Executive**

CSK International Co., Ltd. | Mar 2011 - Sep 2011

As Logistics Document Processor, which is optimized shipping and customs documentation management. Responsibilities included verifying international trade documents, ensuring regulatory compliance, and stakeholder coordination. Enhanced attention to detail, international trade law knowledge, and ability to work under pressure in fast-paced logistics.

**Languages**

Cambodian (Khmer): Mother tongue

Chinese (Mandarin): C1  
  
Advanced

English: B1  
  
Intermediate