

CURRICULUM VITAE

<u>1. Present Position</u>	Domestic Legal Consultant	
<u>2. Name</u>	Bopha SIN	
<u>3. Date of Birth</u>	10 August 1989	
<u>4. Nationality</u>	Cambodian	
<u>5. Personal Address</u>	#24B, St. 324, Sangkat Boeung Shalang, Khan Toul Kok, Phnom Penh, Cambodia Mobile: +855 17 882 872 Email: bopha.sin.kh@gmail.com	
<u>6. Education</u>	2015-2016	Master Degree in International Business Law University Panthéon-Assac Paris II
	2013-2015	Master Degree in International and Comparative Royal University of Law and Economic (RULE), delocalized in the University of Lumière Lyon II
	2011-2013	Bachelor Degree of Private Law University of Lumière Lyon II
	2011-2013	Bachelor Degree in Trilingual Law (Khmer, English and French) Royal University of Law and Economic (RULE), delocalized in the University of Lumière Lyon II
	2009	Diploma of General Cambodian Program (with GPA: 98,260) Santhormok High School
	2006-2008	Certificate of Achievement of Mandarin Chinese Program CHONG ZHENG School
	2002-2006	Certificate of Achievement of Mandarin Chinese Program KWONG SIEW School
	1996-2002	Certificate of Achievement of Mandarin Chinese Program PEI WEN School
<u>7. Other Training, Seminars, Conferences</u>	16/Feb/2023	Certificate of passing the written examination on “Examination Assessing the Qualification as stated in Article 12.1 (D) of NCAC Internal Rules, National Commercial Arbitration Centre
	10-11/Dec/2022	Certificate of Advance Level on Commercial Arbitration Skills, National Commercial Arbitration Centre of Cambodia
	01/Oct- 06/Nov/22	Certificate of Intermediate Level on Commercial Arbitration Skills, National Commercial Arbitration Centre of Cambodia
	16-31/July/2022	Certificate of Introductory Level on Commercial Arbitration Skills, National Commercial Arbitration Centre of Cambodia
	16/Dec/2022	Certificate of Participation as Volunteer Arbitrator in the 2 nd Annual Commercial Arbitration Moot 2022 of the National Commercial Arbitration Centre of Cambodia
	Sep/2017	Participate conference on “ One belt and One Road Submit 2017 ”, Hong Kong.
	Dec/2016	As a speaker on “ One the belt and Road Legal Risk Prevention ”, Qingdao, China.

July/2013	Representative of Cambodian Youth Participation in second international of human right in 20 century (Labcityoyen), Paris and Nante, France.
Nov/2013	Certificate of having successfully completed the lecture on Oil & Gas Law organized by Total Association of Professors, Cambodia.
Aug/2013	Certificate of English for an International Conference
2010	Certificate of Completion intensive English Program for Academic Studies of the University of Cambodia

8. Membership in Professional Societies

2017 Member of Association Henri Capitant Cambodia

9. Countries of Work Experience

Cambodia

10. Language & Degree of Proficiency

	Speaking	Reading	Writing
Khmer (Native)	5	5	5
English	4	4	4
Chinese	4	4	4
French	3	3	3

11. Key Qualifications

More than 8 years of experience as **Legal Consultant** specialize in corporate, commercial and related matters.

12. Employment Record

12.1

Working Period

2015-Present

Employer

BNG Legal

Position held

Domestic Legal Consultant

Description of Duties

Key Relationship:

External: Clients, Government Ministries and Business Association

Internal: Managing Director, Partner, Senior Legal Advisor and other local and international staffs.

Main duties:

- Undertake all activities typical of an advisor, drafting contracts, amendment contracts, assignment agreement, letter of notice, letter of termination, letter of advice, legal opinions and other legal instruments;
- Review different types of contracts of other team such as: pre-construction sector, construction, design work, decoration work, supply & installation, purchasing, testing work, service agreements, feasibility study, lease, labour...etc. and provide constructive feedback as necessary;
- Follow the instruction from the management and minimize legal risk in different types of transactions;
- Prepare and assist drafting relevant documents lawyer to success requesting of Order from Phnom Penh Court;
- Manage registration process and liaison with the government agencies to ensure compliance with regulatory registration and fillings are required...etc;
- Provide the required assistance on corporate secretary work for the clients are required;
- Draft and deliver fee proposals, keeps accurate time records, review and revise invoices and assist in the collection of outstanding invoices;
- Supervise and provide leadership and training to senior legal assistant and junior legal assistant and other staffs when necessary;

- Participate actively in Firm’s business development efforts, including government relations, various chambers of commerce, business clubs and other relevant groups;
- Participate in and contribute to enhancing the Firm’s knowledge management, professional development, Firm administrative, Firm administrative, Firm financing activities as requested;
- Improve a Chinese Desk Department’s market position and achieve finance growth;
- Define strategy goals and builds key customer relationships;
- Experience in developing and maintaining a satisfied client based of local and international cooperation.
- Familiarity with rules of statutory interpretation.

12.2

Working Period

2017- Present

Employer

Association Henri Capitant Cambodia—Friends of the Cambodian Law

Position held

Volunteer as a Deputy Secretary for access to the law

Description of Duties

Main duties:

- Member of Executive Board;
- Prepare Legal Conferences, Event;
- Setup meeting with sponsor/partner/friends of Capitant;
- Other operation work as necessary.

12.3

Working Period

2012-2013

Employer

Centre for Applied Research in Law (CREAD)

Position held

Legal Database

Description of Duties

- Coordinate between team work and Head of project
- Analyze the bases of legal data that already exists in Cambodia and enter, search and translate from French, English to Cambodian Legal text
- Doing Business of World Bank in 2017 on “Protecting Minority Investors in Cambodia”
- Newsletter about “Hotel and Guesthouse Licensing”
- Newsletter about “Establishing a business in Cambodia”
- Summary Cambodian Law and Regulation
- BNG-Monthly Law Update and Yearly Law Report related to corporate and commercial in Cambodia

13. Publication & Research Papers