



Commercial Arbitrator : **NOP Sokha**
Nationality : **Cambodian**
Date of Birth : **September 4, 1972**

Address : **116E, Norodom Blvd, Sangkat Tonle Bassac
Khan Chamcar Mon, Phnom Penh, Cambodia**

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Education/Professional Memberships

Mr. NOP Sokha earned Master and Bachelor degrees:

- Master of Financial Management, (From Royal University of Laws and Economics)
- Bachelor of Economics, 1997, in Faculty of Laws and Economics

He entered the National Commercial Arbitration Centre membership of the first batch of Cambodian commercial arbitrators.

He has a good command of Khmer and is proficient in English.

Current Position

Finance Manager of Chhay Chhay Investment Co., Ltd, developer of Poipet O'neang Special Economic Zone.

Professional Experiences

Knowledge of many accounting applications and other supporting advanced Ms. Excel, Ms. Access...

Finance Executive of Chhay Chhay Investment Ltd.

DUTIES: A Circle of Accounting

- Full Set of Accounting i.e. Income Statement, Balance Sheet and Cash Flow Statement.
- Share to produce business plan and Company Brochure.
- Tax Declaration Preparation

Account Supervisor and Credit Controller of Royal Air Cambodge and department head of Treasury and Expenditure of First Cambodia Airlines.

DUTIES: Report all documents pertaining to Finance Division to VP-Finance, the relevance is as follows:

- Financial Analysis, Budgeting and Statistic.
- Reconciled Sales Journal, Sales Returned Journal, Purchase Journal, Purchase Returned Journal so that auditors start their work.
- Corresponded with customers and suppliers by written letter and frequently wrote and sent out dunning letter to customers.
- Printed out trial balances as at 31st December 1999 and prepare balance sheet in Ms. Excel to verify with ACCPAC windowing System, did the same way for Trading and Profit and Loss Account (Income Statement Account).
- Certified on credit notes and debit notes to clear Debtors' account (Accounts receivable) and to clear Creditors' account (A/P).
- Certified invoices to be sent out to customers.
- Certified all double entries rules on invoices, credit notes, debit notes, payment vouchers, official receipts before entering in Accounting System and posting.